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| F:\crest-trg.jpg**UNIT PERANCANG EKONOMI NEGERI TERENGGANU***STATE ECONOMIC PLANNING UNIT TERENGGANU***BORANG PERMOHONAN TAPAK PERUSAHAAN***APPLICATION FORM FOR INDUSTRIAL LANDS***PANDUAN/***GUIDELINE*1. **BAGAIMANA MEMOHON**:

 *HOW TO APPLY:*1. **Permohon hendaklah mengisi :**

*Applicant is to fill:*1. **Borang Permohonan Tapak Perusahaan**

*Industrial Land Application Form.* 1. **Jadual 1 (Permohonan Minta Tanah) yang ditandatangan**

**dan chop syarikat.** *Schedule 1, (Application for State Land) in Triplicate to be signed & rubber**stamped.*1. **Perkara-perkara berikut hendaklah dikembar bersama borang-borang di atas :**

*The followings are to be attached to above application forms:*1. **Pendaftaran syarikat :**

*Local Company Registration.*1. **Memorandum dan Artikel Pertubuhan.**

*Memorandum and Articles of Association.* 1. **Kelulusan projek oleh MIDA melainkan dikecualikan.**

*Project approval from MIDA unless duly exempted.* |

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| 1. **Nama dan alamat Pengarah dan Pemegang Saham (Borang 24 & 49).**

*Name and address of Directors and Share holders (Form 24 & 49 of ROC).*1. **Profil Syarikat.**

*Company Profile.*1. **Pelan layout tapak kilang yang menunjukkan cadangan, peringkat pembangunan dan penggunaan tanah yang dipohon untuk menyokong keluasan yang dipohon.**

*Factory layout plan showing proposed development, phases and land use**of the land applied for to justify area requested.*1. **Deraf Bank Wang Pos/RM10.00 sebagai wang pendaftaran dibayar kepada Pentadbir Tanah Daerah yang berkenaan.**

*Bank Draf/Money Order/MR10.00 as registration fee, payable to District Land Administrator of the district concerned.*1. **Ringkasan Projek :**

*Project Brief.* **i) Lain-lain dokumen penting untuk menyokong permohonan anda.***Other documents deems necessary to support your application.*1. **PENYERAHAN KEPADA :**  *SUBMISSION TO :*

**PENGARAH,** *DIRECTOR;***UNIT PERANCANG EKONOMI NEGERI** *STATE ECONOMIC PLANNING UNIT,***PUSAT GALAKAN PELABURAN** *INVESTMENT PROMOTION CENTRE***TINGKAT 12, WISMA DARUL IMAN** *12TH, FLOOR WISMA DARUL IMAN***30503 KUALA TERENGGANU.** *20503 KUALA TERENGGANU.***ATAU / *OR***1. **EMEL KEPADA /*EMAIL TO***

**invest@terengganu.gov.my****(\*\* Deraf Bank / Wang Pos hendaklah diposkan kepada alamat seperti yang tertera di atas.*****(\*\* Bank Draft / Postal Order should be send to the address as indicated above)***TEL : 09-623 1957 Ext: 6444 / 6440FAX: 09-624 6889 / 09-623 4278**Borang ini diberi percuma kepada yang berkenaan sahaja.***This form is given free to those concerned only.* |



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| **PERMOHONAN TAPAK PERUSAHAAN***APPLICATION FOR INDUSTRIAL LAND* |

**OLEH/***by*

**DI/***at*

**UNTUK PROJEK**

*For Project*

 **Ringkasan Projek**/*Project Brief*

 **Jenis**/*Type :*

 **Bil. Pekerja**

 *No. Of Workers :*

 **Jum. Hasil Tahunan**

 *Annual Turnover :* **RM**

 **Jum. Pelaburan**

 *Total Investment :* **RM**

 **Cadangan Modal Berbayar**

 *Proposed Paid Up Capital :* **RM**

 **Jum. Harta Tetap Syarikat**

 *Total Assets :* **RM**

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| 1. **PERMOHONAN/***THE APPLICANT*
 |
| **1.1 Nama & Alamat :** *Name & Address*    **Tel : Fax :** * 1. **Tarikh Penubuhan Syarikat/Tujuan/lain-lain Syarikat Berkaitan :**

*Date of Incorporation , Purpose of establishment and related Companies.** 1. **Lembaga pengarah/***Board of Directors* ***K/Pengenalan****/Or Passport*
 |

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| **1.4 Pemegang Saham/***Share Holders* **Ekuiti** *(%)/Equity* **Ekuiti : Bumiputera**/*Local Bumi* : % Equity : **Bukan Bumi**/*Local Non-Bumi* : % **Asing/***Foreign*  : \_\_\_%\_ **100%*** 1. **Aktiviti Syarikat/Pemohon dan Lain-lain Syarikat Berkenaan**

*Current activities of applicant and that of parent or related Companies** 1. **Status Kewangan Tahun Terakhir :**

*Financial Status of Year Latest*  **Modal dibenarkan**/*Authorised* :  **Modal Berbayar**/*Paid Up* :  **Jumlah Nilai Harta tetap** :  *Total Assets*  |

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| 1. **PROJEK YANG DICADANGKAN/***PROPOSED PROJECT*
 |
| **2.1 Jenis Perusahaan/***Type of Industry*  **Cadangan Tarikh Pelaksanaan**: *Proposed Date of Implementation* : * 1. **Produk/***Products*  **Kapasiti Pengeluaran/Setahun Hasil/***Turnover*

 *Production Capacity/Year* …………………………………… …………………………………………….. ………………………..…………………………………… ……………………………………………… ……………………….…………………………………… ……………………………………………… ……………………….…………………………………… ……………………………………………… ……………………….…………………………………… …………………………………………….. ……………………… \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Jumlah/***Total Turnover/Year* : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* 1. **Pasaran/***Market*
	2. **Teknologi**/*Technology*
 |

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| **4** |

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| **2.5 Kelulusan Projek Oleh MIDA atau Kerajaan Negeri***Prorject approval by MIDA or State Government*  **2.6** **Usahasama (Jika Berkenaan) & Maklumat Mengenai Rakan Kongsi***Joint-Venture and Information on JV partner***2.7 Keperluan Infrastruktur/***Infrastuctural Requirement* **Tarikh Diperlukan:** *Date Required* 1. **Bekalan Air** **m3/Gelen sehari** …………………………….

*Water requirement m3/gal perday***b)Saluran Telefon Talian/***Liners ….…………………………* *Telefon Lines*  **c) Elektrik/***Electricity***i) Keperluan Biasa Harian**  **Kw**   *Normal Daily Requirement***ii) Keperluan Maksima**   **Kw**  *Mix Demand Load* |

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| **5** |

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| **2.8 Kawalan Kekotoran/***Pollution Control* **Keterangan mengenai proses pengeluaran, penggunaan bahan-bahan** **mentah & kawalan kekotoran***Please provide description of production process, row materials used waste*  *disposal & controls*  …………………………………………………………………………………………………………..……….…………………………………………………………………………………………………………..……….…………………………………………………………………………………………………………..……….…………………………………………………………………………………………………………..……….…………………………………………………………………………………………………………..……….…………………………………………………………………………………………………………..……….…………………………………………………………………………………………………………..……….**2.9**  **Peluang Pekerjaan/***Employment***Peluang-peluang pekerjaan akan diwujudkan** *Employment to be created*

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| **Pekerjaan**/*Job**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | **Bil. Pekerja****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***No. of workers* |
|  |   |
| **Pengurusan**/*Management* | ………………………….. |
|  |  |
| **Penyeliaan**/*Supervisory* | ………………………….. |
|  |  |
| **Teknikal & Pemasaran**/*Technical & Sales* | ………………………….. |
|  |  |
| **Perkeranian & Pentadbiran**/*Clerical & Admin* | ………………………….. |
|  |  |
| **Pekerja Mahir**/*Skilled* | ………………………….. |
|  |  |
| **Pekerja Tidak Mahir**/*Unskilled* | ………………………….. |
|  |  |
| **Lain-lain**/*Others* | ………………………….. |
|  |  |
|  | ………………………….. |
|  |  |
| **JUMLAH**/*TOTAL* |  |
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| **2.10 Cadangan Anggaran Pelaburan/***Estimated Proposed Investments*

|  |  |  |
| --- | --- | --- |
| **Bil.****\_\_\_\_\_\_\_\_***No.* | **Perkara****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***Item* | **RM****\_\_\_\_\_\_\_\_** |
| i. | **Tanah & Persiapan**/*Land & Earthworks* | …………………………… |
| ii. | **Bangunan-bangunan Kilang**/*Factory Buildings* |  |
| iii. | **Mesin & Jentera**/*Machine & Equipments* |  |
| iv. | **Modal Pusingan**/*Working Capital* |  |
|  |  | ……………………………. |
|  |  |  |
|  | **JUMLAH**/*TOTAL* |  |
|  |  | ::::::::::::::::::::::::::: |

 **Struktur Modal**/*Capital Structure* **Cadangan Modal Berbayar /***Proposed Paid Up* **RM** **Pinjaman/***Loan* **RM** **2.11** **Lain-lain Maklumat Mengenai Projek Yang Dicadangkan***Other Information Pertaining to Prosposed Project*…………………………………………………………………………………………………………………..…………………………………………………………………………………………………………………..…………………………………………………………………………………………………………………..…………………………………………………………………………………………………………………..…………………………………………………………………………………………………………………..…………………………………………………………………………………………………………………..…………………………………………………………………………………………………………………..…………………………………………………………………………………………………………………..………………………………………………………………………………………………………………….. |

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| **3. TAPAK YANG DIPOHON/***THE LAND APPLIED*  |
|  **3.1 Keluasan Dipohon : Hektar***Area Applied Hectare* **3.2 Harga Tanah Dikenakan :** *Listed Land Price RM …………………………………………. pm2* **3.3 Cadangan Penggunaan Tanah Berdasarkan Kepada Pelan Leout** **Yang Dikemukakan Adalah Seperti Berikut :** *Proposed Land Use As Per Layout Plan Attached:*

|  |  |
| --- | --- |
| **a) Kawasan Tertutup** /*Built-up Area***Jenis Bangunan** /*Type of Buildings* | **Keluasan/***Area***Meter Persegi/***Square Meters* |
|  |  |
|  ………………..…………………………….……….. | ………………………………….……….. |
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|  ………………..…………………………….……….. | ………………………………….……….. |
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|  ………………..…………………………….……….. | ………………………………….……….. |
|  **Jumlah**/*Total* |  **mp**/*m2* |
|  | ………………………………….……….. |

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| **b) Kawasan Lapang Yang Digunakan** *Use Open Area* *Eg. Open Storage Yard* |  |
|  |  |
|  ………………..…………………………….……….. | ………………………………….……….. |
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|  ………………..…………………………….……….. | ………………………………….……….. |
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|  ………………..…………………………….……….. | ………………………………….……….. |
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|  ………………..…………………………….……….. | ………………………………….……….. |
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|  ………………..…………………………….……….. | ………………………………….……….. |
|  **Jumlah Besar** |  **mp**/*m2* |
|  *Ground Total* | ………………………………….……….. |

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|  **4. INSENTIF/***INCENTIVES***Insentif yang dipohon**/*Incentives applied*…………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………….**Justifikasi**/*Justifications*…………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………….……………………………………………………………………………………………………………………………………. |
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|  **5. LAIN-LAIN KENYATAAN/***OTHER INFORMATIONS TO SUPPORT YOUR APPLICATION*…………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………….……………………………………………………………………………………………………………………………………. |

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|  **6. LAIN-LAIN KENYATAAN/***OTHER INFORMATIONS TO SUPPORT YOUR APPLICATION*Saya mengaku maklumat yang dinyatakan di atas adalah benar.*I hereby declare that all particulars furnished above are true.* **Nama**/*Name*  :  **Tandatangan & Cop Syarikat**  *Signature & Co. Stamp*  : …………………………………………………………………… **Jawatan**/*Designation* :  **Tarikh**/*Date*  : **9** |

**JADUAL 1**

***SCHEDULE 1 (RULE 2)***

Undang-undang Tanah Negara

*National Land Code*

**PERMOHONAN MINTA TANAH**

*APPLICATION FOR STATE LAND*

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| **Bil.** | **Tahun 20** | **Negeri : Terengganu** | **Daerah :** |
| *No……………………..* | *Year 20 ………………* | *State : Terengganu* | *District : …………………….* |
|  |  |  |  |
| **Diterima oleh saya hari ini pada**  | **Haribulan** | **Tahun 20** |
| *Received by me this* | *Day of ……………………..* | *Year 20 …………………….…* |
|  |  |  |  |
| **Pukul** | **Pagi/petang** | **Nombor Surat Pejabat Tanah** |
| *at ………….………….* | *am/pm* | *Land Office Correspondence No : ……………………………….* |

 …………………………………………..……..

 **PENTADBIR TANAH DAERAH**

*Land Administrator*

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**Kepada, Tarikh:**

*To, Date:*

 **PENTADBIR TANAH DAERAH,**

*LAND ADMINISTRATOR,*

**Tuan,**

*Sir,*

**Saya/Kami memohon tanah yang butir-butir mengenainya dan lakarnya ada diberi dibawah:**

*I/We beg to apply for the land of which a description and sketch is given overleaf*

**bagi maksud**

*for the purpose of ………………………………………………………………………………………………………………………….*

**2. Saya/kami memiliki …………………. Hektar tanah di dalam Negeri-negeri Tanah Melayu di bawah ini:**

*I/we hold …………………. hectares of land in the Peninsular of Malaysia as under:*

|  |  |  |  |
| --- | --- | --- | --- |
| **Negeri***State* | **Hakmilik***Title* | **Jenis Tanaman***Type of Cultivation* | **Luas Ditanam***Area Planted* |

**3. Nama/nama-nama penuh, Nombor Kad Pengenalan dan Alamat saya/ kami ialah :**

 *My/our full name (s), NRIC No. and my/our Address (es) is/are*

**4. Surat-surat dan lain-lainnya berkenaan dengan permohonan ini bolehlah dihantar dengan jalan pos ke alamat:**

 *The address to which any communication concerning this application may be sent by post is:*

 ………………………………..…………………………………..……..

 **Tuan, adalah saya/kami yang menurut perintah**

*I am/We are Sir, Yours faithfully*

**KENYATAAN JENIS TANAH YANG DIPOHONKAN**

*DISCRIPTION OF LAND APPLIED*

|  |  |
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| **Mukim**  | **Nombor Bahagian (Jika ada)** |
| *Sub District ……………..………………………………………* | *Sector Number (If available)……………….……….* |
| **Tempatnya** | **(Sempadan-sempadan)** |
| *Name of Place ………………….………………………………* | *(Boundaries)………………………….………….……….* |

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| **Luasnya (Hektar/Ekar)** | **Utara** |
| *Area …………….………………….………………………………* | *North…………..……………………….………….……….* |

|  |  |
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| **Jauhnya dari Bandar** | **Selatan** |
| *Distance to Town..…………….………………………………* | *South ………….……………………….………….……….* |

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| **Jalan Raya, Keretapi,** | **Timur** |
| *Road, Railways ….…………….………………………………* | *East …..……….……………………….………….……….* |

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| **Sungai atau Pantai** | **Barat** |
| *River or Beach …...…………….………………………………* | *West …..……….……………………….………….……….* |

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| **yang dekat sekali** |  |
| *whichever nearest.…………….………………………………* |  |

**PETA KASAR TANAH (Berkembar)**

*SKETCH PLAN OF LAND (Enclosed)*

**Resit Pendaftaran Nombor Bertarikh**

*Registration Receipt No. ……………………………………… Date : ………………………………………………………..*